

# Job Description

## Reconnections Worker

External Posting expires December 11, 2020.

*Reconnections Worker*

### **Purpose of the Position**

The Reconnections Worker is responsible for providing connections for Wet'suwet'en children in care to their extended family. As well, to monitor adoptions of Wet'suwet'en children ensuring that the extended family is aware of upcoming adoptions. Also, to maintain genealogical records of families. To facilitate connections for the foster parents to the Wet'suwet'en culture. To provide training and facilitate Wet'suwet'en 101. To involve all five Wet'suwet'en communities in this process and keep them connected and involved. To sit on advisory boards for child welfare in all 5 communities.

### **Scope**

The Reconnections Worker reports to the Human and Social Services Manager and is responsible for providing information and support to the Ministry of Children and Families, all 5 Wet'suwet'en communities on matters regarding children in care, and to children in care and to adults who have aged out of care but still need to connect with their extended family.

### **Responsibilities**

#### Main Activities

- Connect with children in care

- Connect with foster parents and provide education opportunities

- Provide support to communities by participating in adoptions

- Provide facilitation to other agencies educating them on Wet'suwet'en Culture
- Connect with elders and get information for genealogy charts
- Keep charts updated and available for meetings, feasts, etc.

- Gather photos and stories for the clan albums and keep information updated

- Assist in cultural gatherings
- Assist in Culture Camps
- Site on advisory boards for child welfare for all 5 bands
- Maintain and develop forms and files which contain all the information required to allow individuals who have aged out to reconnect
- Promote the Wet'suwet'en culture and language
- Prepare monthly reports
- Prepare a newsletter
- Prepare a monthly calendar of events hosted or supported by Reconnections, which will include events from all 5 bands
- Promote the reconnections of individuals to their extended families
- Compile statistical reports as required
- Other related duties as required

## **Knowledge, Skills and Abilities**

### **Knowledge**

The incumbent must have proficient knowledge in the following areas:

- An understanding of the Wet'suwet'en culture and history
- An understanding of the Foster Program, policies, legislation, etc.
- An knowledge of the Child Welfare agencies

### **Skills**

The incumbent must demonstrate the following skills:

- Effective verbal and listening communication skills
- Time management skills
- Team building
- Facilitation skills
- Problem solving skills
- Computer skills
- Report Writing and record keeping skills
- Statistical Reporting

## **Working Conditions**

### **Physical Demands**

The Reconnections Worker will have to spend long hours sitting and using office equipment and computers, which can cause muscle strain. The Reconnections worker will have to make trips out into the communities and on the territories which can also place physical strains. Mentally, dealing with children in the foster care system can have impacts on the mental abilities of this worker.

## **Environmental Conditions**

This office is a busy facility. The Reconnections worker will have to manage a number of projects at one time, and may be interrupted frequently to meet the needs and requests of individuals wishing information or wanting to reconnect with family and community. The Reconnections worker may find the environment to be ever changing depending on the demands of the client and their extended (some may wish to reconnect on their territories, culture camp, etc.) The Reconnections Worker will need excellent organizations, time and stress management skills to complete the required tasks

## **Sensory Demands**

Sensory demands include use of the computer, which may cause eyestrain and occasional headaches. The office or physical environment may be noisy and busy making it difficult for the Reconnections Worker to concentrate.

## **Mental Demands**

The Reconnections worker will have to manage a large number of requests and situations at one time. Stress will be caused by the need to complete tasks within very tight deadlines. Sometimes, requests will mean immediate action, thereby having to drop tasks and deal with the situation at hand.

Please review the Job Description and consider forwarding your resume and cover letter to Interim Human and Social Services Manager: [sarah.lloyd@wetsuweten.com](mailto:sarah.lloyd@wetsuweten.com).

